



## Camp Policies

### **Check-In, Arrival and Dismissal**

- Check-in on the first day of camp begins 30 minutes prior to the scheduled start of camp – Monday, 8:30 am and Wednesday, 12:30 pm. Camp begins promptly at 9 am on Monday and 1 pm on Wednesday.
- Some campers will have use of their own vehicles during the camp session. Please let us know if your camper will be driving himself/herself to camp each day.
- Campers who have access to vehicles will not be allowed to leave the museum property during the camp hours from 9 am – 4 pm. They should plan to bring their own sack lunch and not go “off-campus” for lunch or other activities.
- All CSI camps will be held in the Planetarium Building. First day check-in will occur in the main Science Building lobby of MNS and then the class will walk over to the Planetarium as a group. For the remainder of the session, campers will go directly to their building.

### **Medical History and Participant Release Form**

- The Medical History and Participant Release form must be filled out completely and returned at least one week prior to the start of camp.
- You may fax this form to 214-428-4310, attention Camp Coordinator

### **Personal Items**

- Campers are **not** allowed to bring personal items, such as trading cards, electronic games, etc. We cannot be held responsible if these items are damaged or get misplaced.
- Cell phones need to be turned off and put away for the duration of the camp day.

### **Illness**

- If your child is ill, please keep him/her at home. In the event the child becomes ill at camp, we will notify parents/guardians immediately.

### **Camp Rules**

- Campers are expected to behave in a safe and courteous manner at all times. Our camps are supervised by education professionals and aim to promote independent learning and socialization. All campers should be aware of the following rules:
  - Listen and follow instructions
  - Participate in camp activities
  - Respect others, their property and camp property
  - Campers must wear closed-toe shoes
  - No chewing gum
  - Items restricted at school are also not allowed in Camp (cell phones, etc.)

### **Lunch and Snacks**

Campers need to provide their own full lunch each day. Campers will not be allowed to leave museum property during the day to eat lunch. Please make sure all food items do not need refrigeration or microwave heating.

### **Special Needs and Medications**

MNS is happy to accommodate campers with limited special needs but in order for us to be able to help campers have an enjoyable experience, we ask that you notify the Camp Coordinator of your child's needs prior to registration. Please notify us of any allergies, accessibility concerns, behavioral, psychological or emotional conditions or other special needs using the form provided upon registering for camp. Please call 972-201-0558 to speak with the Camp Coordinator.

If the camper has a severe allergy and is susceptible to anaphylactic shock, campers/parents are required to provide epinephrine (adrenaline) injections to the camp staff. All MNS camp staff are trained in CPR/First Aid and the use of "epi" pens.

### **Cancellations, Exchanges & Refunds**

- Registrations are not transferable from one child to another.
- Patrons can transfer the registered child from one camp to another if the request is made at least **14 calendar days** before the first day of the original camp session and if space is available.
- Patrons who withdraw from camp more than **60 days** prior to their session will receive a full refund. Patrons who withdraw from camp **60 days to two weeks** prior to their session will receive a 50% refund of the cost of the dropped camp if notification is received at least **14 days** before camp starts.
- In order to receive a 50% refund, patrons must contact the Education Department by phone no later than 10 working days prior to the first day of camp at 214-428-5555 ext. 8. Once your withdrawal from camp is processed, you will receive written confirmation (along with refund, if applicable) by mail.

**Please note:** MNS reserves the right to cancel camps that do not meet minimum enrollment. If a camp is canceled by the MNS, patrons will receive a full refund.

## Frequently Asked Questions

### REGISTRATION

#### ***How can I be sure to get the camps I want?***

The best way is to become a Museum of Nature & Science member and register online during priority registration (typically 2 weeks prior to open registration). Please visit [natureandscience.org](http://natureandscience.org) or call 214-428-5555 x 1462 to purchase, renew or upgrade a membership online.

#### ***How can I find out which camps are filled?***

Camp sessions with online enrollment ([natureandscience.org](http://natureandscience.org)) are updated in real-time, and the number of spaces available is listed next to the name of each camp session on the online registration page. If the number of available spaces is 0, the camp is full. If you are registering by phone then the attendant should be able to provide up-to-date enrollment information.

#### ***May I register my child for an older age group?***

No, we strictly enforce age requirements. Age groups correspond to your child's age as of June 1, 2009.

### CAMP DAY

#### ***What is the dress code for camp?***

Campers should wear comfortable clothes that may get messy. For safety, we require closed-toe shoes. Campers may also need a sweater in case the camp room is cool. A specific list of clothing and other items will be outlined in your camp registration packet. Your packet will be mailed to you after you successfully enroll your child in camp.

#### ***What are the qualifications of your teachers and assistants?***

CSI camps are taught by Chief Investigator Stephanie Abramoske-James and a team of specially selected UT Dallas criminology graduate students.

#### ***What is the typical class size?***

Though class sizes will range, they will be no smaller than 15 and no larger than 30.

#### ***What are the behavior expectations for campers?***

Proper school behavior is expected at these camps including respecting our guest instructors and their assistants, obeying museum rules and abiding by the request of other museum staff regarding cell phone use and behavior. In the event of a behavior problem, MNS reserves the right to ask that camper to be dismissed from camp for the remainder of the session. If that camper is responsible for his or her own transportation to and from camp, we will contact the parents to notify them of the dismissal.

#### ***Whom can I contact during the day if I need to leave an emergency message concerning my child?***

Please call the Education Office at 214-428-5555, extension 8 and a staff member will deliver your message to the appropriate person. If your camper has a cell phone with him/her, it needs to be turned off during the camp day. Please do not call your child's cell phone during camp.