

MUSEUM OF NATURE & SCIENCE APPLICATION FOR EMPLOYMENT

This application is intended to provide information to the Museum of Nature & Science for evaluating your suitability for employment, and is not intended to be, nor may it be construed as, a contract for employment of any type whatsoever. Read each question carefully and give honest and complete answers. Any misrepresentation, falsification, omission, or misleading statement, if discovered during pre-employment consideration, will preclude you from consideration for employment, and if discovered during employment, may result in your immediate discharge.

The Museum of Nature & Science is an equal opportunity employer and does not discriminate in employment on the basis of sex, race, color, religion, national origin, age, disability, veteran status, or any other basis prohibited by federal, state, or local law.

PLEASE TYPE OR PRINT ALL INFORMATION

PERSONAL

Last Name	First Name	Middle Name	Date of Application
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Is any additional information relative to change of name, use of an assumed name, or nickname necessary to enable a check of your employment history, educational background, criminal history, or personal references? yes no If yes, explain:

Address (Number, Street, City, State, Zip Code)

Home Telephone Number ()

Are you at least 18 years old? yes no
 If no, can you furnish a work permit? yes no

If hired, can you present evidence of your identity and authorization to work in the United States? yes no
 If yes, are there any restrictions or time limitations on your eligibility to work in the U.S.? yes no If yes, explain:

Have you ever been convicted of a felony? yes no
 If yes, state the nature of the crime(s), when and where you were convicted, and the disposition of the case.

(NOTE: Information regarding conviction record will not necessarily bar an applicant from employment, but will be reviewed in light of all the surrounding circumstances, including age at the time of the offense, seriousness and nature of the offense, rehabilitation, relationship of the offense to employment, and federal statutory requirements.)

Have you ever been dishonorably discharged from the military? yes no
 If yes, state the reason for your discharge.

(NOTE: Information regarding a dishonorable discharge will not necessarily bar an applicant from employment, but will be reviewed in light of the surrounding circumstances.)

EMPLOYMENT DESIRED

Position(s) desired	Salary desired	Date you can start?
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Did you receive a copy of the position description(s) for the job you desire? <input type="checkbox"/> yes <input type="checkbox"/> no	Can you perform the essential functions of the position with or without reasonable accommodation? <input type="checkbox"/> yes <input type="checkbox"/> no
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Type of employment desired
 Full-time Part-time Summer Temporary

If you desire part-time employment, what hours can you work?	Will you work overtime if necessary? <input type="checkbox"/> yes <input type="checkbox"/> no
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Are you currently employed? yes no
 If yes, may we contact your current employer? yes no

Have you ever applied for employment with us before? <input type="checkbox"/> yes <input type="checkbox"/> no	If so, when? (mm/yy)	Where?
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List the names of any relatives or friends who have worked for us in the past or who currently work for us.

SIGNATURE

READ AND INITIAL BEFORE SIGNING

- _____ I certify that all of my statements and information I have given in this application are true, complete, and correct. I also understand that any misrepresentation, falsification, omission, or misleading statement is grounds for rejection of my application, or for my immediate discharge if I am employed, regardless of the time elapsed before discovery of the statement.

- _____ In order to assist the Museum of Nature & Science in conducting a background check, I authorize the Museum of Nature & Science to investigate my employment history, educational background, criminal history, and personal references. I further authorize any present or former employer, educational institution, personal reference, public agency, or other person or entities contacted by the Museum of Nature & Science to disclose to the Museum of Nature & Science upon request any information they may have about me. I release any such persons or entities from any and all liabilities for disclosing such information to the Museum of Nature & Science.

- _____ I understand that nothing contained in this application is intended to create an employment contract between me and the Museum of Nature & Science. In addition, I understand and agree that if I am employed, my employment will be **at will, terminable by me or the Museum of Nature & Science, at any time, with or without cause.** No promises or representations contrary to the foregoing are binding on the Museum of Nature & Science unless made in writing and signed by me and the CEO of the Museum of Nature & Science.

- _____ I also understand that this application will be kept on file for 60 days. If I have not heard from the Museum of Nature & Science and still wish to be considered for employment after that time has passed, I must complete a new application.

Applicant's Signature

Date